

# NOTTINGHAM CITY COUNCIL

## EXECUTIVE BOARD

**MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 16 October 2018 from 2.00pm-2.16pm**

### Membership

#### Present

Councillor Jon Collins (Chair)  
Councillor Neghat Khan  
Councillor Dave Liversidge  
Councillor Sally Longford  
Councillor David Mellen  
Councillor Toby Neal  
Councillor Dave Trimble  
Councillor Sam Webster

#### Absent

Councillor Graham Chapman (Vice Chair)  
Councillor Jane Urquhart

### Colleagues, partners and others in attendance:

Councillor Andrew Rule

Candida Brudenell	- Corporate Director, Strategy and Resources
Ian Curryer	- Chief Executive
Chris Henning	- Corporate Director, Development and Growth
Rebecca Langton	- Executive Officer to the Leader
Noel McMenamin	- Governance Officer
Tanya Najuk	- Head of Asset Management
Paul Seddon	- Director of Planning and Regeneration
Linda Sellars	- Director of Quality and Change
Kevin Shutter	- Director of Strategic Asset and Property
Craig Stanley	- Majority Group Assistant
Jason Tyler	- Strategic Asset Business Partner
Keri Usherwood	- Portfolio Communications Manager
Andy Vaughan	- Corporate Director, Commercial and Operations

### Call-in

Unless stated otherwise, all decisions are subject to call-in. The last date for call-in is Friday 26 October 2018. Decisions cannot be implemented until the working day after this date.

### 33 APOLOGIES FOR ABSENCE

Councillor Graham Chapman – work  
Councillor Jane Urquhart – work

Alison Michalska – other Council business

### **34     DECLARATIONS OF INTERESTS**

Councillor Jon Collins declared a personal interest in agenda item 4 'Draft Waterside Supplementary Planning Document' (minute 36 below) as a Council-appointed director of Blueprint, which did not prevent him from speaking or voting on the item.

### **35     MINUTES**

The minutes of the meeting held on 18 September 2018 were agreed as a true record and were signed by the Chair.

### **36     DRAFT WATERSIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD)**

The Board considered a report of the Portfolio Holder for Housing and Planning, seeking approval to make the draft Supplementary Planning Document (SPD) for the Waterside area available for a period of public consultation.

The document proposed a planning framework for sustainable future development, including housing, a primary school and access routes to the River Trent, while seeking to ensure permeability with existing neighbouring communities.

The Board supported the proposals, noting that an updated SPD will come back to the Executive Board for its consideration once consultation is complete.

#### **RESOLVED to:**

- (1) make the draft Waterside Supplementary Planning Document appended to the report available for public consultation;**
- (2) delegate authority to the Portfolio Holder for Housing and Planning to approve any minor changes to the draft Supplementary Planning Document prior to public consultation commencing.**

#### **Reasons for decisions**

The SPD will help ensure that development delivered in Waterside meets the Council's aspirations for the area in terms of nature and disposition of uses and phases of development.

#### **Other options considered**

Not producing an SPD. This would not give any assurance that the Council's aspirations could be met.

### **37     LOXLEY HOUSE WORK PLACE AND HUB PHASE 2: OUTLINE BUSINESS CASE AND RELATED APPROVALS**

The Board considered a report of the Leader/Portfolio Holder for Regeneration and Growth, outlining proposals to maximise the potential of Loxley House and other assets.

It is proposed to move services from disparate locations across Nottingham to a central location at Loxley House, while freeing up other assets within the Council's estate for development and/or disposal, in line with the Corporate Asset Management Plan and Strategic Regeneration Programme.

**RESOLVED to:**

- (1) approve the Outline Business Case for the Loxley house Work Place and Hub Phase 2 programme of works as outlined at Appendix A to the report;**
- (2) approve the financial model of the project as defined at Appendix B to the report;**
- (3) delegate authority to the Corporate Director for Development and Growth, in consultation with the Leader/Portfolio Holder for Regeneration and Growth, to enter into work contracts, including the procurement of consultants, and to commit any expenditure required during the delivery of the programme, subject to costs being contained within the parameters of the financial model, noting that all requirements will be procured in conjunction with the Procurement Team and in accordance with the Council's own Contract Procedure Rules and Public Procurement Regulations 2015;**
- (4) approve the establishment of 1 Full-Time Equivalent (FTE) Grade I Change Manager post and 1 FTE Grade H Change Manager post and recruitment to these posts under scheme of delegation number 16, for a fixed term period of 12 months;**
- (5) delegate authority to the Head of Legal Services to amend existing licence agreements to reflect changes and to enter into any service level agreements required to facilitate the programme and protect the interests of the Council;**
- (6) delegate authority to the Corporate Director for Development and Growth, in consultation with the Leader/Portfolio Holder for Regeneration and Growth, to approve the Final Business Case, subject to the value being within the funding envelope set out within the Outline Business Case;**
- (7) delegate authority to the Strategic Director of Finance to opt to tax Loxley House if required to protect the Council's position;**
- (8) increase the Capital programme by £1.823 million as detailed in the exempt finance comments.**

Reasons for decisions

The proposals will release sites for development and will generate income and accrue savings for the Council.

They provide an opportunity to implement more flexible working throughout Loxley House, and to consolidate public-facing services within a single location.

They also provide the flexibility to recover VAT on any rental income from partners, subject to licences being in place, and this being the most favourable approach in the particular circumstances.

Other options considered

Do nothing: rejected as this could block at least 2 development opportunities and frustrate the most efficient use of resources.

Relocate Revenues and Benefits and Housing Aid to other buildings: rejected as no appropriate buildings have been identified.

Reconfigure Loxley House Ground Floor without introducing agile working: rejected, as existing back-office ground floor colleagues need relocating elsewhere within Loxley, requiring desk ratios to be improved.

Appoint external consultants as change managers: rejected as is cost prohibitive.

Use internal resources as change managers: rejected, as there is no in-house capacity to support this programme.

**38     EXCLUSION OF THE PUBLIC**

**RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

**39     LOXLEY HOUSE WORK PLACE AND HUB PHASE 2: OUTLINE  
BUSINESS CASE AND RELATED APPROVALS EXEMPT APPENDICES**

The Board considered exempt appendices of the Leader/Portfolio Holder for Regeneration and Growth's report.

**RESOLVED to approve the exempt appendices to the report.**

Reasons for decision

As detailed in the report.

Other options considered

As detailed in the report.